

Crescent Ridge Clubhouse Reservation Form

Date of Event _____

*2 week notice is preferred, certain holiday periods may be blocked.

Please Print

Name

Address

Telephone (H) _____ (W) _____

Email

Purpose of Function

Approximate # of people attending _____ Adults _____ Children _____

Indoor _____ Outdoor _____ Both _____

- Clubhouse _____ Fee, reservation required for usage.
- Pool _____ No fee, reservation required for 2 or more guests.

Capacity is approximately 60 standing room, 40 with chairs and 25 with tables and chairs.

Entry Time _____ Finish Time _____ (no later than 12:00 AM)

Name of Caterer _____ Phone _____
(Make sure all surfaces are protected)

Florist _____ Phone _____
(Must deliver day of event)

Cleaner _____ Phone _____

Music Source: _____ (Play time no later than 10:00 pm on Sun – Thurs. and 11:00 pm Fri-Sat.)

- The clubhouse must be cleaned immediately following the event and everything must be returned to its original location and position. (See the attached check list.)
- Homeowner must supervise and be present for the entire event.
- Recreational facilities will not be closed to other residents during the hours of your function.

FEES

Deposit*	\$150.00	Confirms your reservation.
Usage	\$25.00	Per day, clubhouse only.

***Deposit will not be returned if there is any evidence of smoking inside the clubhouse.
PLEASE SEND TWO SEPARATE CHECKS. THANK YOU.**

For functions lasting for more than one day please complete this form and return to CAS. The Pool Committee must approve all such reservations before they are considered final and will charge an additional usage fee based on the nature of the event. A member of this committee may contact you directly to review your request.

Use of this form implies no agency relationship between the Home Owners Association and any Lessee. Lessee is in no way, shape or fashion an agent of the Home Owners Association.

Lessee agrees to make no unlawful or offensive use of the premise. Lessee further agrees that they shall indemnify and hold Lessor harmless against any and all claims, demands, causes of action, suits at law or judgments (including any and all court costs or attorney's fees) related to Lessee's specifically acknowledges that Lessee is solely responsible for the actions of guests who attend Lessee's function during Lessee's use and occupancy of said premises in addition to the trip home. Lessee acknowledges that they are not acting as Lessor's agent, employee or independent contractor and that Lessor will not be monitoring the Lessee's guests' use of alcohol or state of sobriety. Use of the clubhouse is solely at Lessee's risk and liability. In addition, Lessee hereby makes application to reserve and use the clubhouse and agrees to abide by all rules and regulations established by Lessor. Lessee agrees to be at the clubhouse during any conversation relating to the event and at all times during the event.

I have read, understand, and agree to the above statements and information, and I agree to abide by all the rules published relating to the usage of the clubhouse.

Signature _____

Date _____

Mail this form, along with separate checks for the deposit and usage fee, payable to:

Crescent Ridge HOA
c/o CAS
207 West Millbrook Road, Suite 110
Raleigh, NC 27609